

**PLEASE READ**

**MAIN POINT OF CONTACT – IMPORTANT ACTION**

This Verizon Screening Privacy Notice describes how Verizon Communications Inc. (“**Verizon**” or “**we**”) uses personal data to assess whether your Company is a permissible vendor, partner, customer or user of Verizon services (collectively, “**Business User**”). Verizon is required by law to notify operators and owners of your Company, including its identified points of contacts, directors, officers and shareholders holding a stake of at least 10% (collectively “**Company Personnel**”) who are based in the European Union (EU), European Economic Area (EEA) countries (i.e., Iceland, Liechtenstein and Norway), Switzerland, and the United Kingdom on how we use your personal data in connection with the activities described below.

**We expect and require you to provide a copy of this Verizon Screening Privacy Notice to all Company Personnel based in the impacted countries who may be subject to screening by Verizon.**

This Verizon Screening Privacy Notice explains how Verizon collects, uses, and discloses the personal data you or your Company provides when (1) applying to become a Business User or (2) doing business with Verizon. Personal data about you and your Company is provided directly via forms we use to collect information about you and your Company (“**Forms**”) and also from third party subscription services and open sources. The collection, use, and disclosure of personal data is sometimes referred to as processing. This Notice also explains your rights related to this data.

1. **Personal data we use:** Any data that could reasonably be used to identify you is personal data. Your personal data may include your name, date of birth, home and/or work address, telephone numbers, email address, copy passport and/or driving license, VAT and/or tax number, name of the company of which you are a director/owner, known aliases and bank account details.

2. **The Controller:** Verizon Communications Inc. located at 1095 Avenue of the Americas, New York, New York 10036, USA.

3. **Contact email:** [emeadataprotection@intl.verizon.com](mailto:emeadataprotection@intl.verizon.com).

4. **Verizon’s reasons for processing your personal data:** Prior to accepting your Company as a Business User, and throughout the duration of our relationship, Verizon is required to perform due diligence checks on directors, officers, key shareholders and certain employees under applicable European and US laws, including but not limited to, laws related to anti-bribery, corruption, anti-money laundering / proceeds of crime, value added tax, and sanctions. These checks include checking you and your Company against Sanction Lists, State Owned Entities Lists, EU and other National Watch Lists and Politically Exposed Persons lists (“**Due Diligence Obligations**”).

## Verizon Screening Privacy Notice 210316 (cont.)

**4.1 If you are a director, officer or key shareholder of a proposed Business User– Due Diligence and Assessing Suitability of proposed Business Users:** Verizon processes your personal data to (1) satisfy our Due Diligence Obligations; (2) perform credit checks; (3) identify and authenticate you when you access our portal and complete any Forms; (4) review the financial position of your Company; (5) consider whether you will be an appropriate Business User; and (6) provide support and improve our portals.

**4.2 If you are Verizon’s Point of Contact at the Company:** Verizon will process your personal data to manage our relationship prior to accepting your Company as a Business User, as well as throughout the duration of our relationship. Please see the Verizon Privacy Policy for further details.

**4.3 Ongoing monitoring of personal data – current Business User Due Diligence:** For the duration of our relationship, Verizon will continue to process personal data of your Company and Company Personnel to satisfy our Due Diligence Obligations.

**5. Legal basis for processing:** Verizon must have a legal basis to process your personal data. In most cases, the legal basis will be one of the following: (1) there is a mandatory legal obligation to comply with Verizon’s Due Diligence Obligations; (2) Verizon is permitted to carry out the processing under applicable law; or (3) there is a legitimate business interest to carry out the processing. Verizon has safeguards in place to ensure your privacy is protected and to ensure that our legitimate interests do not override your interests or fundamental rights and freedoms.

**6. International transfer of your personal data:** Your personal data will, in many instances, be processed outside of the EEA by Verizon or approved third party suppliers operating (1) Background Check Services; (2) IT Hardware and Software Services; (3) Cloud Services; (4) Advertising & Marketing; (5) Business Services & Human Capital Management; and (6) Administration & Field Services. Verizon has safeguards in place in accordance with applicable law to ensure that your personal data will, at all times and in all locations, be adequately protected to the standards required by applicable EEA Data Protection laws.

**7. When we share your personal data:** Verizon may share your personal data among the Verizon family of companies, with our approved third party suppliers (as described above), and as set forth in the Verizon Privacy Policy.

**8. Personal data retention period:** Verizon will retain your personal data for a period of time that enables us to (1) comply with record retention requirements under law; (2) maintain business records for analysis and/or audit purposes; (3) defend or bring any existing or potential legal claims; and (4) deal with any complaints regarding the services. We will delete your personal data when it is no longer required for these purposes. If there is any personal data that we are unable, for technical reasons, to delete entirely from our systems, we will put in place appropriate measures to prevent any further processing or use of that data. Please contact [emeadataprotection@intl.verizon.com](mailto:emeadataprotection@intl.verizon.com) if you would like additional information about data retention.

**9. Right to object:** In certain circumstances, you may object to Verizon’s use of your personal data by contacting us via this link <https://www.verizon.com/about/privacy/data-subject-rights>.

## Verizon Screening Privacy Notice 210316 (cont.)

10. **Additional rights:** You may access your personal data or request that Verizon erase or restrict the processing of your personal data by contacting us via this link: <https://www.verizon.com/about/privacy/data-subject-rights>. You also have the right to complain to your data protection regulator. For more information about your rights, please review the Verizon Privacy Policy.