BlueJeans®

How to Share Content in a Meeting

STEP 1: Select the Sharing Icon

From the meeting controls, click the **Share Screen** icon **(1)**

STEP 2: Select What to Share

2a. **To share your entire desktop screen:** Select which screen you'd like to share if using more than one monitor
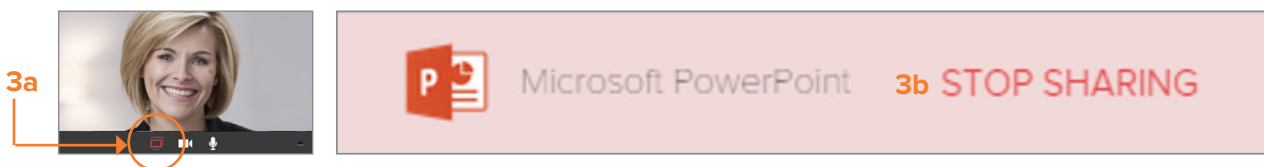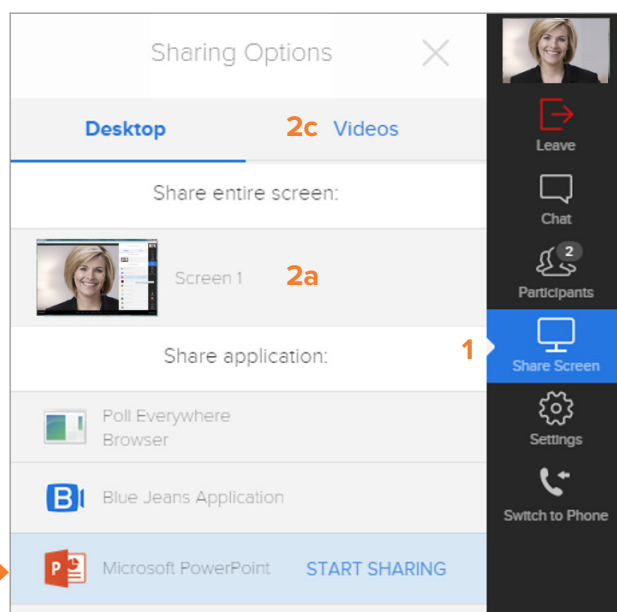
2b. **To share a desktop application:** Select a program such as PowerPoint

2c. **To share a video:** Select from videos you've already uploaded to your account

Sharing will start as soon as you select your content

STEP 3

Use the floating panel **(3a)** to stop sharing or click **STOP SHARING (3b)** from the **Sharing Options** panel

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Resources

Interested in more tips and training? Sign up for eLearning or a Coffee & BlueJeans LIVE videocast at **coffee.bluejeans.com**

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About BlueJeans Network

BlueJeans delivers video communications that connect people and drive business growth. BlueJeans' Enterprise Video Cloud is trusted by global businesses to enable video experiences for anyone, anywhere.

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